



# The Barlow RC High School & Specialist Science College

*"If you believe you can achieve!"*

Parrs Wood Road, East Didsbury, Manchester, M20 6BX

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SERVICE - PRAYER - ACHIEVE - RESPECT

Dear Class of 2018,

Certificates for all Summer 2018 GCSE examinations will be available for collection from the school reception from **Wednesday 5th December 2018**.

Certificates may be collected and signed for during term time between the hours of **9.00am and 3.30pm**.

You can either:

- Collect your own certificates from reception, or,
- Nominate someone else to collect them on your behalf. They will need a signed letter with your permission – phone calls or emails will not be accepted. Please make sure they bring both the signed letter and photographic identification (e.g. passport/driving license) with them.

Please note for Data Protection purposes certificates cannot be posted home. We will not release certificates to third parties without your signed consent.

If you have any queries regarding certificate collection, please contact Mrs Lloyd, Exams Officer on [p.lloyd@thebarlowrchigh.co.uk](mailto:p.lloyd@thebarlowrchigh.co.uk)

Yours sincerely,  
**Mrs Penny Lloyd**  
Examinations Officer

